

**Tamarack Lodge
Banquet Facility Rental Agreement**

Today's Date: _____

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Event: _____ Date of Event: _____ Total # in party _____

Venue Rental is for 5 hours with one hour set up and one hour clean up. Additional hours must be arranged in advance and will incur an additional fee of \$250.00 per hour

Ceremony Options: Inside \$300.00 Outside: \$300.00

Linen Rental: Extra

Table Center Pieces: Extra

Toast: 3.50 per person Place Setting: (in house) N/C Flatware: 2.50 per person

Set up and removal of chairs: Extra

Set up and removal of décor: Extra

Deposit: \$500.00

Total Balance Due: 2 weeks in prior to event

- RENTAL ARRANGEMENTS CAN BE MADE FOR TENTS, CHAIRS, OUTSIDE DANCE FLOORS
- DEPOSIT IS NON REFUNDABLE BOOKING FEE TO RESERVE THE DATE
- THE DEPOSIT WILL BE APPLIED TO THE COST OF THE EVENT WHEN FINALIZED
- CLIENT IS WILLING TO BE FULLY RESPONSIBLE FOR ANY DAMAGES, DUE TO MISUSE

CLIENT ACKNOWLEDGES RECEIPT OF A FULLY COMPLETED COPY OF THIS AGREEMENT EXECUTED BY BOTH TAMARACK AND CLIENT, AND ACKNOWLEDGES THE AGREEMENT TERMS. CLIENT HAS READ AND UNDERSTANDS THE TERMS.

CLIENT: _____ Date: _____

TAMARACK Representative: _____ Date: _____

Facility Rental: \$400.00, \$1200.00, or Outside (Inquire within)